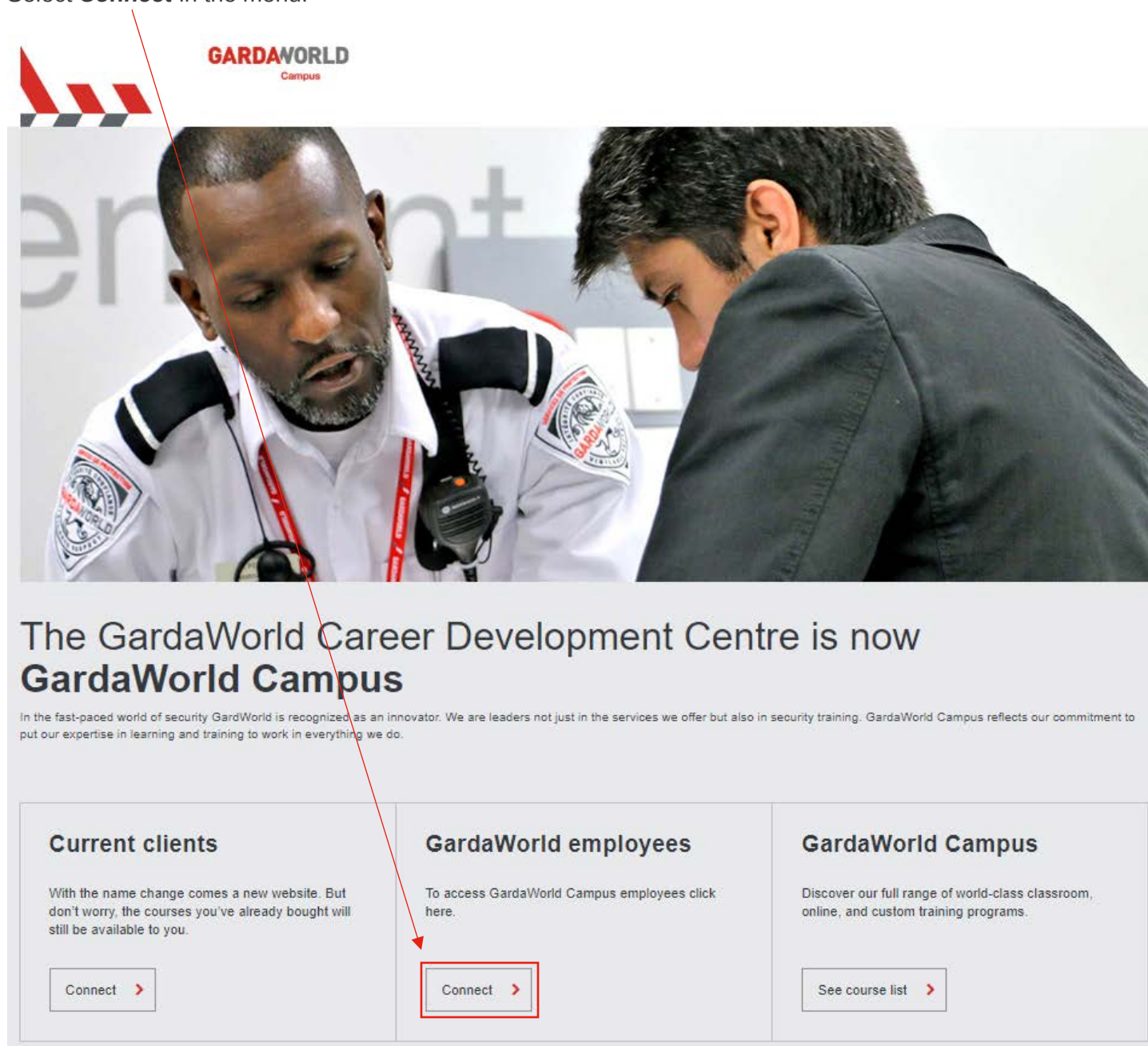


GardaWorld Employee Learning Guide – Registration Procedure for Free Online Training

To create an account as a GardaWorld employee, you must access our GardaWorld Campus website:
<https://campus.garda.com/en/>

Step 1 – Registration and Profile Creation

Select **Connect** in the menu.



GARDAWORLD
Campus



The GardaWorld Career Development Centre is now GardaWorld Campus

In the fast-paced world of security GardWorld is recognized as an innovator. We are leaders not just in the services we offer but also in security training. GardaWorld Campus reflects our commitment to put our expertise in learning and training to work in everything we do.

Current clients	GardaWorld employees	GardaWorld Campus
With the name change comes a new website. But don't worry, the courses you've already bought will still be available to you.	To access GardaWorld Campus employees click here.	Discover our full range of world-class classroom, online, and custom training programs.
Connect >	Connect >	See course list >

Fill in all the fields with your personal information.

GARDAWORLD
Campus

Home Onsite Courses Online Courses My Cart Sign up / Sign in

Dive into the action

And unlock a world of possibilities

Username Password Remember Me ☒ Log in Forgot Login?

First Name Last Name Email Username Password Verify Password

Are you currently employed by GardaWorld or a contractor? ☐ Yes ☐ No

I accept the terms and conditions ☐ Accept Terms and Conditions

Send me emails on promotions, events and news. ☐ Yes ☐ No

Are you human? ☐ Je ne suis pas un robot reCAPTCHA

Sign up

We recommend using a **username** with no accent or space and that is easy to remember. This will make it easier to reset your password if needed. We suggest using your email address as your username.

Important – Our online training platform is available to both our employees and the public. The public must pay fees for each training, while our employees have free access to all the Campus' expertise.

To access all our content free of charge, you must tick 'Yes' to the question 'Are you currently employed by GardaWorld or a subcontractor'.

Dive into the action

And unlock a world of possibilities

Username Password Remember Me ☒ Log in Forgot Login?

First Name Last Name Email Username Password Verify Password

Are you currently employed by GardaWorld or a contractor? ☒ Yes ☐ No

Take the time to **fill in all the fields** and to **write your employee number**, or your account will not be activated. You can find your employee number on your employee card provided by GardaWorld. Also, we suggest that you contact your manager if you are unsure of some information.

GardaWorld Business Unit ★ 👁

GardaWorld province/state/region ★ 👁

GardaWorld Branch ★ 👁

GardaWorld position type ★ 👁

GardaWorld Employee Number ★ 👁

I accept the terms and conditions ☐ Accept Terms and Conditions ★ 👁

Send me emails on promotions, events and news. ☐ Yes ☐ No ★ 👁

Are you human?

☐ Je ne suis pas un robot


reCAPTCHA
Confidentialité - Modalités

[Sign up](#)

Once your registration is completed, an email will be sent to the email address you have provided.

Important – You will not immediately be able to access our online training platform because we must first ensure that you are a GardaWorld employee. Please allow **24 to 48 hours (business days)** for our team to validate your information. This delay could be accelerated if your manager sends an email to infocdc@garda.com to confirm your identity.

Step 2 – Account Activation Confirmation

Once your account has been activated, you will receive the following email:

Welcome **Username**,

Your registration has been approved by our administrative team.

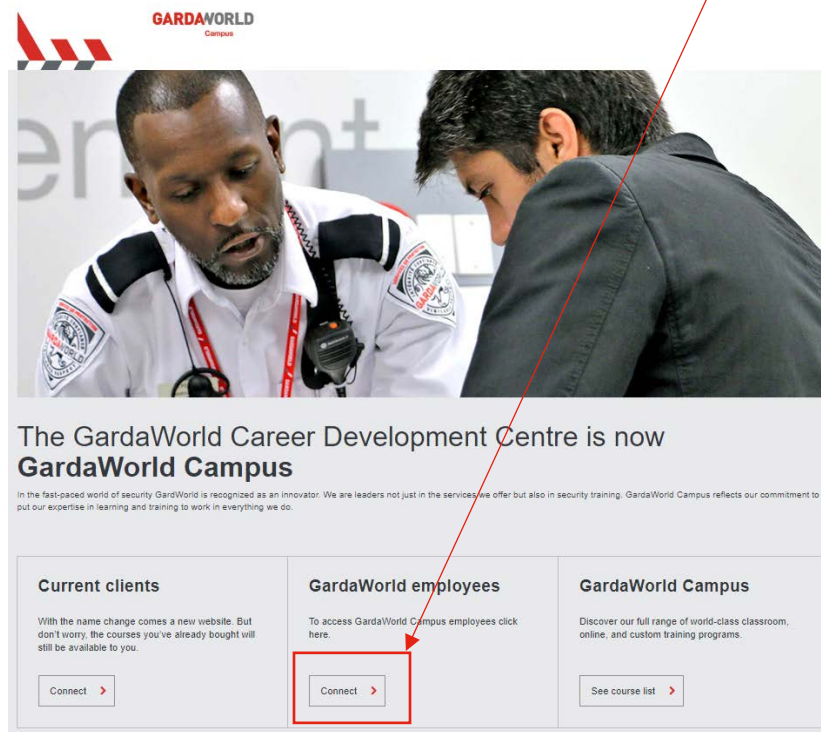
Your account with the following details: Email address: Name:
 Username: has been activated. Welcome to our community. We believe that we will grow together. Enjoy the experience! Best regards, the Site Administration Team.

NOTE : This email was automatically generated by GardaWorld's Career Development Center (<https://campus.garda.com>).

You can return on the site <https://campus.garda.com> to start learning.

Step 3 – Login To Your Account

Once back on our website, return to the section **Connect** in the menu on the bottom of the screen.



You will enter your **Username** and your **password** in the section on the left of the screen and click on **Log in**.

Dive into the action
And unlock a world of possibilities

Username

Password

Remember Me ☒

[Log in](#)

[Forgot Login?](#)

First Name

Last Name

Email

Username

Password

Verify Password

Are you currently employed by GardaWorld or a contractor? ☐ Yes ☐ No [★](#) [🔍](#)

Step 4 – Consult Available Online Courses

To consult the available online courses, you must first select them in the **Online Courses**.

The screenshot shows the GardaWorld Campus website. The top navigation bar includes 'Home', 'Onsite Courses', 'Online Courses' (highlighted with a red arrow), and 'Resource Centre'. A message box at the top left states 'You have successfully logged in'. Below this, there are tabs for 'My courses' and 'Certificates' (with a count of 4). A 'New' button and an 'Import' button are also visible. The main content area displays a list of courses with images and titles: 'Outils de développement des compétences - Leadership et équipe', 'Outils de développement des compétences - Résolution de conflit', and '(HRH) - Workplace Hazardous Materials Information System GHS - 2015'. Each course has an 'Open Course' button. On the right side, there is a sidebar with links to 'My Courses', 'Online Courses' (highlighted with a red box and a red arrow), 'My Profile', and 'GardaWorld Careers'.

Step 5 – Signing Up for a Course

You can select as many courses as you wish. Just click on **Enroll** to add the course to your cart.

The screenshot shows the 'Courses list' page. It features a list of courses with images and titles: 'Access for Ontarians with Disabilities Act', 'Active Shooter Awareness', and 'Alerte à la bombe et la menace terroriste'. Each course has an 'Enroll' button. A red box highlights the 'Enroll' button for the 'Access for Ontarians with Disabilities Act' course, with a red arrow pointing to it. The right sidebar is identical to the one in the previous screenshot, showing links to 'My Courses', 'Online Courses', 'My Profile', and 'GardaWorld Careers'.

Step 6 – Starting a Course

You will find the selected courses in the section **My courses**. You can then start learning.

The screenshot shows the GARDAWORLD Campus homepage. The navigation bar includes Home, Onsite Courses, Online Courses, and Resource Centre. A message banner at the top states 'You have successfully logged in'. The 'My courses' section is highlighted with a red box and contains a list of courses with 'Open Course' buttons. The courses listed are:

- Outils de développement des compétences - Leadership et équipe
- Outils de développement des compétences - Résolution de conflit
- (HRH) - Workplace Hazardous Materials Information System GHS - 2015

The right sidebar contains links to My Courses, Online Courses, My Profile, and GardaWorld Careers.

To start a course, click on **Open course**

The screenshot shows the course details for 'Access for Ontarians with Disabilities Act'. The page includes a description, instructions, and a list of learning modules. The 'Open Course' button from the previous screen is highlighted with a red box and an arrow pointing to this page.

Course details

Access for Ontarians with Disabilities Act

Description

The Accessibility for Ontarians with Disabilities Act, 2005 (AODA) became law on June 13, 2005. Under this landmark legislation, the government of Ontario will develop mandatory accessibility standards that will identify, remove and prevent barriers for people with disabilities in key areas of daily living.

The purpose of this program is to make aware GardaWorld employees in the province of Ontario of the legislation included in the AODA and the service standards.

Instructions

- This course contains 1 learning module.
- The duration is approximately 30 minutes.
- You simply need to participate in this program to complete it successfully.
- You may retake this module as many times as you wish.
- You may close any module at any point, you will be prompted to start back where you have left off the next time you connect.

Learning modules

#	Actions	Element name	Reorder	Order
1	☒	Access for Ontarians with Disabilities Act		0

Step 7 – End of Training

Once you have completed your training, it is essential that you follow the last steps to have the system record your results and automatically generate your certificate of achievement.

To do so, you shall click on **Close** in the last slide of the course and **close the window correctly** as indicated



Step 9 – Access Your Certificate

Once your training completed, your certificate of achievement will be available from the Diploma section in the blue toolbar on the left of your screen.

You can download the pdf format or print your certificates directly from this section.



If you have any questions, please do not hesitate to contact us at infocdc@garda.com

Happy learning!